



# Bloxham & Barlow

## Estate Agents and Lettings Agency



### Standard Charges

**Tenants:** - Fees apply for each applicant (over 18 Years old) who intend to reside in the property. All fees include VAT.

**Referencing Fee:** £ 150.00 this includes referencing of one person- identity, immigration, financial credit checks, obtaining references from landlords and employers and any other relevant information to access affordability. This fee includes the tenancy agreement and all paperwork associated with the tenancy.

**Guarantor fee:** One guarantor will be charged at £ 25.00, if a second is required they will be charged £ 75.00- this includes credit referencing and the preparing of a separate guarantor agreement.

**Saturday Move in Fee:** £ 60.00 - For tenants who specify that they must move in on a Saturday.

**Change of Tenant:** £ 150.00 – If a new tenant is to be added during a tenancy, this fee is applicable and covers the new tenants referencing and the drawing up a new tenancy agreement

**New Tenancy Agreement:** £ 90.00 – During your tenancy should you require a new agreement for any reason this fee will apply.

**Late Payment Charge:** £ 25.00 - for each missed or late payment of rent

**Pet Fee:** £ 100.00 per animal (as standard, some landlords may require a higher fee) To cover the added risk of damage to the property – this will be protected along with your deposit and may be returned at the end of the tenancy if all terms and conditions have been met.

We will require ID from you when you submit an application: you must provide proof of identity and proof of residency at your current address. A copy of at least one of the following for your ID:

- Photographic Driving License
- Passport

We will also require one of the following for proof of address:

- A recent Utility bill at your current address
- A recent credit card statement at your current address
- A recent mobile phone bill at your current address
- Failure to disclose required financial information that has been requested by this agency or the referencing company will result in the application failing and no refund will be given for any fees paid.